



Alaska State Historical Records Advisory Board (ASHRAB) Membership

Zach Jones, Acting Coordinator
Della Hall, Fairbanks
Lisa Hart, Palmer
Toby Allen, Anchorage
Anjuli Grantham, Kodiak

Judith Bittner/Jo Antonson, Anchorage
Bruce Parham, Anchorage
Susan Means, Anchorage
Larry Hibpshman, Kenai

Alaska State Historical Records Advisory Board Meeting Minutes

Meeting Date:	Sept. 21, 2016
Meeting Location:	Teleconference
Minutes Recorded by:	Zachary Jones
Roll Call:	<p>Present at the Meeting:</p> <p>Zachary Jones, Acting Coordinator, Juneau Judy Bittner, Anchorage Jo Antonson, Anchorage Bruce Parham, Anchorage Toby Allen, Anchorage Susan Means, Anchorage Larry Hibpshman, Kenai Della Hall, Fairbanks Lisa Hart, Palmer</p> <p>Absent</p> <p>Anjuli Grantham, Kodiak</p>

I. Greeting & Roll Call.

The meeting was called to order by Z. Jones at 1:00 p.m. Roll call was conducted, a quorum was present.

II. Acceptance of Past Minutes.

Z. Jones presented the minutes of the past meeting for approval by the board. J. Bittner moved to approve the minutes. B. Parham seconded.

III. Board Business.

- A. Welcome by Jones to two new board members, Della Hall (UAF) and Lisa Hart (Palmer).
- B. Thanks by Jones to the board for reviewing the NHPRC grant proposal submitted by an Alaskan museum. Updates given by Jones.
- C. Update on completed Journeyman Archivist project by Jones. Project conducted during spring 2016.
- D. Notice by Jones of pending NHPRC grant to conduct additional Journeyman Archivist Work during calendar year 2017. (Notification of grant awards ca. Nov. 2016).
- E. Discussion of proposed grant projects for NHPRC grant to be written in spring 2017, to fund calendar 2018 activities. A digitization project was recommended by the board, which included either re-granting funds to institutions or funding a journeyman archivist to digitize collections. Mention of preference toward digitizing Treaty of Cession materials was put forth. A second proposal was put forward by J. Antonson, which included that the ASHRAB seek to encourage the public to donate collections to an archive, such as Cold War collections. This could include greater collaboration with veterans' organizations.
- F. Archives Month Poster discussion. The board was reminded that we had previously discussed and proposed a genealogy theme at a past meeting. The board approved this theme, and Jones would issue a call to board members for content (images) and text for the poster. The poster would be created in October 2016. The board also felt strongly that our posters should be mailed to meaningful locations, meaning institutions that the most people would access. It was felt the poster should be mailed to public libraries across the State. Discussion then turned to the 2017 poster, the board offered an idea that the poster encourage members of the public to donate materials to archives.
- G. Certificate of Excellence Award nominations evaluated. Five nominations were received, these were discussed by the board. Two nominations were reviewed as fair, but the timing and circumstances were not right from the board's perspective. The board then weighed in on three other nominations. After considerable and unanimous discussion, board agreed to award journalists Michael Carey and Dermot Cole awards for their work in using historical records for education. The board also agreed to award Damon Stuebner for his work in creating a documentary film about the history of a light ice breaker that served in Alaska. The awardees would be publicly announced at the Alaska Historical Society awards banquet by J. Bittner. Jones committed to issuing a news release soon about these awardees.

H. Closing Items of Business.

Board was notified of potential future ASHRAB meetings if NHPRC grant is awarded to the ASHRAB. Estimated meeting times included;

1. ASHRAB telecon: Estimated meeting date 1/4/2017. Initiate planning for the 2017 Journeyman Archival Processing Program.
2. ASHRAB telecon: Estimated meeting date 2/6/2017. Evaluate institutional applicants for a Journeyman Archivist visit.
3. ASHRAB face-to-face meeting, Fairbanks: estimated late Feb. / early March 2017. To evaluate Journeyman applicants, meeting held in conjunction with the Alaska Anthropological Association annual meeting.

4. ASHRAB telecom meetings in August and September 2017 to plan the Archives Month Poster and make Certificate of Excellence Awards.
- I. Recommendations on board actions were suggested. These included that Jones send copies of the 2016 Journeyman Archivist report to Congressman Young, and Senators Murkowski and Sullivan, so they'd know how these federal funds impacted people in Alaska.
- J. At 3:07 a motion for the meeting to adjourn was made by J. Bittner, and seconded by L. Hart.